



Thank you for your interest in working at Division 9 Flooring.

To be considered for an open position, please download and complete the attached application, then send it to jobs@division9flooring.com along with your resume. Please indicate in the subject line which position you are applying for.

Alternative delivery methods:

Mail or drop off: 8510 Maltby Road, Ste A, Woodinville WA 98072

Fax: 425-205-2028

Employment Application

1. PERSONAL DATA

Last Name	First Name	Middle Name
Residence Address (Apt.#/Street/City/State/Zip)		Length of Time at Current Residence
Mailing Address (if different from residence address)		Contact Number (Cell/Home) #:
County:		E-mail Address:
Are you 18 years of age or older? Yes No If no, state your age:		
Are there any hours or days you cannot or will not work? Yes No If yes, explain:		
Are you willing to work overtime as required? Yes No If no, explain:		

2. POSITION(S) APPLIED FOR

Title	Salary Range Expectations	Date Available to Start

How were you referred:

3. EDUCATION AND TRAINING (Please provide evidence of all degrees, diplomas, licenses, or certificates.)

School Name	Address	Major Studies	Degree, Diploma, License or Certificate

4. PROFESSIONAL LICENSES, CERTIFICATIONS AND REGISTRATION

(List all professional licenses, certificates and registrations you possess which may have relevance on your qualifications for the position(s).)

Profession	License & Registration	Certification	State & County Issuing	License Registration Number

Have you ever had a professional license or registration suspended, revoked or modified?

Yes No

If yes, explain:

5. SPECIALIZED SKILLS

(In addition to the material required to be provided in Section 3, 4, and 6 of this application, list any special skills, training or apprenticeships which you have obtained, or participated in, which may have relevance on your qualifications for the position(s).)

Driver's License Number	State Issued	Registration	Class	Date Valid To

Have you ever had your driver's license suspended or revoked within the last 10 years?

Yes No

If yes, explain:

	Software	Skill Level
Computer Skills		

	Nature	Explain Relevance
Other Skills, etc.		

6. EMPLOYMENT HISTORY

(List your employment history beginning with your present or most recent employer - use additional sheets if necessary. You may attach a resume, but you still must complete this section.)

Is additional information relative to change of name, use of an assumed name or nickname necessary to enable a check on your work record?

Yes No

If yes, explain:

Have you ever worked for Division 9 Flooring?
(If yes, please include below)

Yes

No

Employed From	Employer's Name	Supervisor's Name	Starting Salary
Employed Until	Employer's Address (Street/City/State/Zip)	Supervisor's Phone #	Ending Salary
Job Title		Reason for Leaving	
Duties & Major Responsibilities			
Employed From	Employer's Name	Supervisor's Name	Starting Salary
Employed Until	Employer's Address (Street/City/State/Zip)	Supervisor's Phone #	Ending Salary
Job Title		Reason for Leaving	
Duties & Major Responsibilities			
Employed From	Employer's Name	Supervisor's Name	Starting Salary
Employed Until	Employer's Address (Street/City/State/Zip)	Supervisor's Phone #	Ending Salary
Job Title		Reason for Leaving	
Duties & Major Responsibilities			

Employed From	Employer's Name	Supervisor's Name	Starting Salary
Employed Until	Employer's Address (Street/City/State/Zip)	Supervisor's Phone #	Ending Salary
Job Title		Reason for Leaving	
Duties & Major Responsibilities			

7. REFERENCES
(List the names of at least five persons who have known you well in business or professional life.)

Reference's Full Name / Address	Reference's Employment Relationship to you and for which employment	How long has the Reference known you?	Current phone number and Email Reference can be reached at

May Division 9 Flooring contact your current employer for reference purposes?
 Yes No or Yes, provided _____

9. EMPLOYMENT CONTRACTS / NON-COMPETE AGREEMENTS

Are you a party to any contract or agreement, which restricts your ability to provide the Company the full benefit of your services, knowledge or expertise? Yes No

If so, explain nature of agreement, the parties to the agreement, the restrictions and the period of applicability of the restrictions:

10. MILITARY SERVICE

Have you ever served in the armed forces of the United States?	Yes	No
If yes, Branch _____ Dates _____		

Have you ever served in a State Militia or the National Guard?	Yes	No
If yes, State _____ Unit _____		

11. REPRESENTATIONS AND CERTIFICATIONS

I certify that the facts set forth in this Application for Employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements, omissions or misrepresentations with respect to any information called for in this Application for Employment, whenever discovered, shall constitute grounds for discipline, up to and including immediate termination.

I hereby represent to Division 9 Flooring that I have the legal right to be employed in the United States and if I am offered a position with Division 9 Flooring, I can furnish, within 72 hours, proof of employment authorization and proof of my identity, as required by the Immigration Reform and Control Act of 1986.

I authorize the investigation of all statements and information contained in this application. I release from all liability anyone supplying such information and I also release the employer from all liability that might result from making an investigation. This authorization may include, but is not limited to, authorizations to investigate my past and present employment, character, education and training, professional licenses and certifications, criminal offense convictions, social security number and credit history.

I understand that this application for employment becomes the property of Division 9 Flooring and will not be returned.

I, _____ do hereby acknowledge that I have read and understand the above representations and certifications, that I believe them to be true and accurate, I agree to be bound by them and I make them knowing that Division 9 Flooring may rely on them in its consideration of this Application for Employment.

Signature

Date

WE THANK YOU FOR SUBMITTING AN APPLICATION FOR EMPLOYMENT TO Division 9 Flooring. ALL OFFERS WILL BE CONTINGENT UPON REFERENCE AND BACKGROUND CHECK.

Division 9 Flooring IS AN EQUAL OPPORTUNITY EMPLOYER.
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